 

 **Op Encompass** Record of referral

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| **Today’s date** |  |
| **SETTING**: |  |
| Child’s name and DOB: |  |
| **Date** of **incident:** |  |
| Police reference number |  |
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|  *\*\*\*This alert is to make you* ***aware*** *that above named pupil(s) may have been present or witness to a recent Domestic Abuse Incident. \*\*\****Please do NOT directly question the child** **or instigate discussion with the family unless they do so.**  |
| Information completed by: **Fiona Purslow (Safeguarding Officer)**  |

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| Additional information: |
| Q. What is the setting meant to do with this knowledge?By knowing that the child has had this experience, the setting is in a better position to be supportive and understanding of the child’s needs and possible behaviours. *This knowledge will inform the setting’s response to any presenting behaviour.* There is **no** expectation to reply to this OE alert ***UNLESS*** you have *relevant* information to share within the daily Domestic Abuse Triage. If this is the case, please email using the \* section below to **compass.referrals@shropshire.gov.uk** with an email title of “**FAO** **Domestic Abuse Triage”** by **10.45am.** **Please DO NOT send this** **information to Fiona Purslow (Safeguarding Officer)** |
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| *For setting use* **Setting** actions and observations or \* comments for DA Triage. Email to compass.referrals@shropshire.gov.uk |
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| Completed by Date: |