 [](https://www.bing.com/images/search?view=detailV2&ccid=IFqvihoC&id=48C921CD5706140628CA5A2D4D79F1FDD8D16B03&thid=OIP.IFqvihoCg7q23AcZt8g64gHaDt&mediaurl=http://www.melonfarmers.co.uk/images/logo_shropshire_council.jpg&exph=142&expw=283&q=shropshire+council+logo&simid=607986717672736503&selectedIndex=5)

**Op Encompass** Record of referral

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| **Today’s date** |  |
| **SETTING**: |  |
| Child’s name and DOB: |  |
| **Date** of **incident:** |  |
| Police reference number |  |
|  | |
| *\*\*\*This alert is to make you* ***aware*** *that above named pupil(s) may have been present or witness to a recent Domestic Abuse Incident. \*\*\**  **Please do NOT directly question the child** **or instigate discussion with the family unless they do so.** | |
| Information completed by: **Fiona Purslow (Safeguarding Officer)** | |

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| Additional information: |
| Q. What is the setting meant to do with this knowledge?  By knowing that the child has had this experience, the setting is in a better position to be supportive and understanding of the child’s needs and possible behaviours. *This knowledge will inform the setting’s response to any presenting behaviour.*  There is **no** expectation to reply to this OE alert ***UNLESS*** you have *relevant* information to share within the daily Domestic Abuse Triage. If this is the case, please email using the \* section below to [**compass.referrals@shropshire.gov.uk**](mailto:compass.referrals@shropshire.gov.uk) with an email title of “**FAO** **Domestic Abuse Triage”** by **10.45am.**  **Please DO NOT send this** **information to Fiona Purslow (Safeguarding Officer)** |
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| *For setting use* **Setting** actions and observations or \* comments for DA Triage. Email to [compass.referrals@shropshire.gov.uk](mailto:compass.referrals@shropshire.gov.uk) |
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| Completed by Date: |