 

 **Op Encompass** Record of referral

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| **Today’s date** |  |
| **SCHOOL**: |  |
| Child’s name and DoB: |  |
| **Date** of **incident:** |  |
| Police reference number |  |

\*\*\* Please note that schools are still expected to follow the usual Shropshire Safeguarding reporting procedures via **F.P.O.C**. alongside OE notifications. \*\*\*

This form is **not** a replacement for the process outlined above.

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| Additional information: |
| *.* There is **no** expectation to reply to this OE alert ***UNLESS*** you have *relevant* information to share within the daily Domestic Abuse Triage. If this is the case, please email **compass.referrals@shropshire.gov.uk** with an email title of “**FAO** **Domestic Abuse Triage”** by **10.45am.**Please **DO NOT send this** **information to the Domestic Abuse Education Coordinator** |
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| *For school use* Comments for DA Triage. Email to compass.referrals@shropshire.gov.uk |
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| Completed by Date: |