

Health & Safety (Academies)



Service Level Agreement 2025/26



Introduction from Service Lead

Dear Head Teacher, Chair of Governors and School Business Manager

Further to conversations in early 2025, the team are no longer offering a Health and Safety advisory and consultancy service to Academy Schools. However, we are continuing to offer a range of Health and Safety and First Aid training should you wish to access this.

We are also continuing to offer access to CLEAPSS membership for primary and secondary schools to support you with expert advice and guidance on Science and Design & Technology safety. Likewise, we will still be offering access to the Radiation Protection service for secondary schools which is linked in with the CLEAPSS offer.

Carol Fox
Occupational Health and Safety Manager

Description of our service

The Health and Safety Team can provide a range of training courses to enable schools to comply with their statutory duties.

We provide a friendly, accessible, professional training service. The team are highly qualified across a wide range of health and safety areas including: CMIOSH (Chartered Membership Institute of Occupational Health), IIRSM (International Institute of Risk and Safety Management), Grad IOSH, NEBOSH Diploma, MSc in Occupational Health and Safety Management and Asbestos Proficiencies.

Ref.	
1	<p>Access to Health and Safety and First Aid training courses (charge per course applies.)</p> <p>Courses include:</p> <ul style="list-style-type: none">• Asbestos Awareness• COSSH & PPE• Evac + Chair• Fire Safety• Fire Warden• Governors Health and Safety• Health & Safety Awareness• Ladder Safety• Lone Working & Personal Safety• Moving & Handling of Loads

	<ul style="list-style-type: none"> • Play Equipment Safety • Risk Assessment <p>NB. Courses can be provided off-site and/or on-site. A minimum of 6 attendees are required to access on-site courses and a maximum of 20.</p> <p>First Aid booklet attached with details of dates and courses.</p> <p>First Aid Courses (generally held in Shrewsbury):</p> <ul style="list-style-type: none"> • First Aid at Work • First Aid at Work Requalification • Emergency First Aid at Work • Paediatric First Aid • Combined Emergency and Paediatric First Aid • Public Access Defibrillator and CPR <p>Costs are exclusive of travelling expenses which will be charged at 45 pence per mile.</p>
<p>2</p>	<p>Access to CLEAPSS membership for primary and secondary schools</p> <p>Pricing and information for the 2025/2026 school year will be circulated in the Spring term.</p>
<p>3</p>	<p>Access to Radiation Protection service for secondary schools and colleges</p> <ul style="list-style-type: none"> • Liaising with CLEAPSS. • Overseeing the subscription for the Radiation Protection Adviser services via CLEAPSS. • Offering support and advice from our own Radiation Protection Officer. • Biannually an audit will be undertaken on the radioactive sources held in the School/College, and a report submitted with the findings. <p>Pricing and information for the 2025/2026 school year will be circulated in the Spring term.</p>

Key contacts

Roles	Contact details	Details
Occupational Health and Safety Manager	01743 252814 carol.fox@shropshire.gov.uk	<ul style="list-style-type: none"> ▪ Specific areas of responsibility include: Health and Safety Team Occupational Health Team including wellbeing. ▪ Provide leadership and management support to both teams.
Senior Health and Safety Officer	Tim Tearle 01743 252812 tim.tearle@shropshire.gov.uk	<ul style="list-style-type: none"> ▪ Provide leadership and management support for Health and Safety ▪ Provide pricing for training queries. ▪ Manage feedback from customers.
Health and Safety Officer	Kevin Jenkins 01743 252819 kevin.jenkins@shropshire.gov.uk	<ul style="list-style-type: none"> ▪ Health and Safety officer for maintained schools – can provide advice on required training for academy schools. ▪ Radiation Protection and advice.
Lead Health and Safety and First Aid Trainers	Emma J Cushing Health & Safety Trainer 01743 257906 emma.j.cushing@shropshire.gov.uk	<ul style="list-style-type: none"> ▪ Provide pricing for training queries. ▪ To deliver agreed courses. ▪ To provide information to allow course participants to engage and to ask questions. ▪ To record attendance at training courses. ▪ To undertake preparation and

		administer delivery of the courses.
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Days/times during which Services are to be available

Monday – Friday	8.30am - 5.00pm
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Contact information

For more information	
Contact name	Tim Tearle
Role	Senior Health and Safety Officer
Telephone	01743 252812
Email	tim.tearle@shropshire.gov.uk

Statutory Requirements

Compliance with the following health and safety legislation:

- Health and Safety at Work, etc. Act 1974
- Management of Health and Safety at Work Regulations 1999
- Other relevant Health and Safety legislation

Charging and enquiries

First Aid booklet attached with details of dates and courses. First Aid courses are generally held in Shrewsbury

Health and Safety courses can be priced on application. Health and Safety courses can be delivered on-site for Academy schools. Please contact us to discuss your requirements.